

SERVICE REPORT

Customer : _____

Contact : _____ Tel No : _____

Engineer : _____ Tel No : _____

Service Time Start : _____ End : _____ Date _____

Service Type : ☐ Urgent ☐ Maintenance ☐ Schedule Maintenance

Job Symptoms : _____

Action : _____

Job Status : ☐ DONE ☐ FOLLOW UP (Please Specify Below) ☐ Others (Please Specify Below)

Remarks : _____

Parts Service Status :

Model.	Part S/N	Description	Qty

Service confirmed, Accepted & product Received By

Serviced By :

 Company Chop And Signature

 One Solution Limited